

Login to your MajorClarity account using your district's preferred login method.

student user guide Resume

Builder

Resume: *a brief account of personal,*

Key Terms

educational, and professional qualifications and experiences, prepared by a job applicant for prospective employers.

Cover letter: a document that explains why an applicant is uniquely qualified for a job position, that provides additional information to an employer about the candidate's skills and experience.

Employment objective: a statement that describes the type of career a job applicant is seeking, often tailored to a specific opportunity the candidate is applying for.

Add your personal information to each section of the tab and then click Save Information.

Experience

Click Add Experience and fill in each section of the template. Click Save.

New Experience ✕

Company name

Shopify

Company location

Ottawa, ON, Canada

Start date

Start date

End date

End date

Job title

Software Developer Intern

What you did

Developed software for the billing system on the Financial Operations team to support and enhance third-party app development via an API using Ruby on Rails.

Save

Education

Click Add School and fill in each section of the template. Click Save.

Skills

Basic Information

New School ✕

School name

Illinois Wesleyan University

School location

Bloomington, IL

Start date

Start date

Graduation date

Graduation date

Degree awarded (College only)

B.S. Computer Science

GPA

3.72

Honors

Upsilon Pi Epsilon Honor Society - President

Save

Need help?

For questions about your account or the platform, contact MajorClarity support chat from the message icon at the bottom of your screen.

Click Add Skills and fill in each section of the template. Click Save.

Students must abide by all Acceptable Technology Usage policies when using chat.

Cover Letter

To compose a basic cover letter for a job application, click Add Cover Letter. Click Save once completed.

Support Chat Hours

Monday - Friday 8AM - 6PM ET

Add Cover Letter

NOTES

New Skill

×

Skill group

Business Management

Skills

Separate skills with a comma.

Profit-loss analysis, PowerPoint, Microsoft Word

Save

Contact

Enter your mailing address and click Save Contact Information.